

CENTRAL INTELLIGENCE AGENCY

28 April 1977

Dear Mrs. Gould,

Thank you for the quick response.
I've enclosed the blue form signed by
Admiral Turner.

The number attending the brunch
has increased to 24.

I've also returned the menu selec-
tion. As indicated, Admiral and Mrs.
Turner would like "Menu A" without the
Vermont cheese, served.

Thank you again.

Sincerely,



Mrs. Lynne Gould
Social Secretary
Commissioned Officers' Mess Open
Naval Education and Training Center
Newport, Rhode Island 02840

STAT



COMMISSIONED OFFICERS' MESS OPEN
NAVAL EDUCATION AND TRAINING CENTER
NEWPORT, RHODE ISLAND
02840

STAT

21 April 1977

[Redacted]
Office of the Director
Central Intelligence Agency
Washington, D.C. 20505

STAT

Dear [Redacted]

As per our telephone conversation, I am enclosing several menu proposals for a Brunch on Sunday, 22 May at the Club.

Also enclosed is a copy of our "policy" letter for your information and guidance in planning, along with a contract to be signed by Mr. Turner and returned to us at your convenience.

If you have any questions regarding these menus, or if we may be of any assistance in planning, please write or call 846-2515 (Area 401).

We look forward to serving you in May.

Sincerely,

Lynne Gould

Mrs. Lynne Gould
Social Secretary



COMMISSIONED OFFICERS' MESS OPEN
NAVAL EDUCATION AND TRAINING CENTER
NEWPORT, RHODE ISLAND
02840

9-75-DB

Dear Member,

We are delighted you are planning a party at the Club. Our staff will do its best to make your party a success.

Naturally we want you to enjoy your party with a minimum of bother and expense. In order to prevent waste, excessive labor and/or last minute chasing we have provided some guidelines for you in planning your party at the Club.

1. Number of People:
 - A. Original booking - rough count requested.
 - B. 10 days prior to the party - Count within 25%
 - C. Guarantee - two working days in advance (for this purpose Saturday and Sunday are non-working days). For all food service this guarantee figure is the minimum charge. If more persons arrive than the guarantee, every attempt will be made to serve those additional persons. The Club reserves the right, however, to refuse to serve those additional persons if the proper area, food or service staff are not available.
2. Menu: Complete menus are required at least 10 days in advance to permit us to properly schedule staff for your party and to purchase the appropriate food stuffs. In today's market all items are not readily available. We want to serve the freshest salads, meats, poultry (fresh not frozen), select baking potatoes etc. To do this properly requires 10 days lead time. If your menu is provided after the deadline we will do our best, but substitutions may be required. Fuel shortages have caused a severe reduction in delivery to the Newport area.
3. Payment: Bupers Manual "Messess Ashore" 15951 requires that group functions and private parties shall be paid for within 48 hours of the date of the function. Because of mail delays and processing time you will probably receive your statement about four days after the party. Payment within 48 hours of that time is required.
4. A special charge: For labor will be made for events scheduled outside of normal serving hours of the Mess. This charge is necessary to cover additional labor costs to the Mess, due to the time and a half overtime for Mess employees as required by law.

Sincerely,

D. Booth

D. Booth
Manager



COMMISSIONED OFFICERS' MESS OPEN
NAVAL EDUCATION AND TRAINING CENTER
NEWPORT, RHODE ISLAND
02840

Proposed Menus for Brunch on Sunday, May 22, 1977

Menu A

New England Brunch

Chilled Cranberry Juice
Eggs, Scrambled with ~~Vermont Cheddar Cheese~~
Country Sausage and Ham Slices
Rhode Island Johnnycakes
English Muffins
Fresh Strawberries and Cream
Coffee

Per Person:
Menu above \$4.35
Service Charge .65

MENU B

Chilled Orange Juice
Ham Roll-ups filled with chopped Apple
Scrambled Eggs
Orange and Grapefruit Salad
Crisp Rolls
Coffee

Per Person:
Menu above \$3.85
Service Charge .60

MENU C

Chilled Tomato Juice
Grilled Sausage and Apple Rings
Home Fried Potatoes
Ham and Asaragus Rolls with Cheese Sauce
Hot Biscuits
Assortment of Small Danish
Coffee

Per Person:
Menu above \$5.15
Service Charge .75

NAVAL EDUCATION & TRAINING CENTER
NEWPORT, RHODE ISLAND

Commissioned Officers' Messes are instrumentalities of the Government, constructed and partially supported by appropriated funds for the exclusive use of military personnel and their dependents. In order to prevent allegations that the Mess is in competition with civilian enterprise, Mess facilities may not be used for meetings of (or food or beverage service to) any groups or associations unless all the members of such groups are authorized participants or patrons in the Mess.

The following is a list of some types of functions which are prohibited from being held at the Commissioned Officers' Mess Open, Newport, R.I. The list does not cover all types of functions which are prohibited, but gives examples of the majority of the types that are prohibited.

- a) Office parties of private or public civil firms
- b) Private or public fraternal, professional, technical, service or social organizations, associations, seminars or societies.
- c) Weddings contracted by other than bride or groom or a parent thereof.

When exceptions to the foregoing are desired, a written request will be submitted to the Commander, Naval Education and Training Center, Newport, R.I. 30 days prior to the date on which the function is desired to be held. In circumstances where there is doubt as to whether or not a private party or group function is among the prohibited categories, The Commander, Naval Education & Training Center, Newport, R.I. will make the final determination.

DATE 22 MAY PRIVATE PARTY OR GROUP RESERVATION REQUESTNUMBER OF PERSONS (EST) 42 TYPE OF FUNCTION BRUNCHCOCKTAIL HOUR _____ HOUR OF SERVICE 1000

Persons sponsoring function or hosting private parties are required to sign one of the following statements:

- A. All guests at the private party on 22 MAY are my BONE FIDE GUESTS and will not be allowed to make any type of purchase in the Mess or share in any expense incurred by me.

STAT NAME STANFIELD TURNER RANK ADM SER. NO. _____ TELEPHONE _____

- B. I hereby certify that all participants in the group function planned by me for _____ are authorized patrons as defined in articles 501 and 502 of the Manual for Messes Ashore, 1962 (NAVPERS 15951) I further certify that the function is not among or related to the types of prohibited category listed above.

NAME _____ RANK _____ SER. NO. _____ TELEPHONE _____

- C. The majority of the participants in this planned function are authorized patrons as defined in articles 501 and 502 of NAVPERS 15951 while the other participants are persons closely associated with them (For Government office type parties only).

NAME _____ RANK _____ SER. NO. _____ TELEPHONE _____

- D. I have submitted a written request to Commander, Naval Education & Training Center, Newport, R.I. dated _____

I understand that my request may be denied at the discretion of the Commander

NAME _____ RANK _____ SER. NO. _____ TELEPHONE _____

PLEASE READ OVER AND SIGN

OVER 1

THE PATRON: The Commande , Naval Education and Training Center, Newport, R.I. wishes to invite your particular attention to the request appearing above your signature. In the past, false certifications have resulted in last minute cancellations of reservations with attendant embarrassment. In some instances disciplinary action has been taken against military sponsors. I feel sure you will cooperate in the protection of our Mess privileges. Listed below are excerpts from the Manual for Messes Ashore, 1962 (NAVPERS 15951) which outline the purpose of the Commissioned Officers' Mess Open and the authorized participants of the facilities thereof:

"501 MISSION Commissioned Officers' Messes Open are operated primarily for the purpose of providing social and recreational facilities, meals and refreshments for commissioned officers of the Navy on active duty"

502. EXTENSION OF PRIVILEGES: "If the facilities of the Mess will permit, the Commander may authorize extension of privileges as follows:

(a) Privileges of the Open Mess (including Package Store)

(1) To officers of all Armed Services of the United States and their Reserve Components on active duty (including active duty for training for seventy two hours or more or on the retired list with pay)

(2) To officers of the Armed Services of foreign nations on active duty or on the retired list with pay.

(3) To officers of the U.S. Environmental Science Service Administration and U.S. Public Health Service on active duty or on the retired list with pay

(4) To unmarried widows of officers of the Armed Services of the United States and their reserve components who die in the line of duty while on active duty and to the unremarried widows of officers who died while on the retirement list with pay.

(5) To dependents of personnel listed in articles 501 and 502 above.

(6) To 100% totally disabled officer veterans of the Armed Forces of the United States and their Reserve Components who currently are receiving medical care and treatment through Veteran's Administration, so long as their Uniformed Services Identification and Privilege Cards (DD Form 1173) remain in effect. Each such totally disabled veteran may, if he so desires, designate in writing a representative to make purchases at the package store for him)

(b) Privileges of the Open Mess (except package store)

(1) To officers of the reserve components of the Armed Services of the United States on inactive duty or retired without pay, and to their unremarried widows.

(2) To members of the uniformed paid professional staff of the American Red Cross assigned for duty at the activity.

(3) To employees of the Department of the Navy who have been awarded the Department of Defense Distinguished Civilian Award.

(4) To recipients of the Navy Distinguished Public Service Award.

(5) To dependents of personnel listed in Article 502(b) above.

(6) To U.S. Naval Academy Midshipmen, cadets of the Army, Air Force and Coast Guard Academies, Naval Aviation cadets in advance stages of training and NROTC Midshipmen only when on active duty during college vacation.

(7) Within the United States, except Alaska, to civilian personnel in a transient status, listed in articles 402 and 403 who are authorized to use the facilities of the Commissioned Officers' Mess Closed.

(8) Within the United States, except Alaska, during the lunch period only, to Civilian employees of the Navy of appropriate grades, as determined by Commander, Naval Education & Training Center.

If in the opinion of the Commander and the cognizant authority, the privileges of the Mess should be extended to other persons, citing the extraordinary circumstances.

503. GUESTS: Authorized patrons may invite bona fide guests to the Mess. A bona fide guest is defined as a person who is actually a house guest of the host or a person whose presence as a guest is in response to a specific occasion, who is a member of the host's party and for whom the host is willing to assume responsibility. Guests are not allowed to make any type of purchase in the Mess or share in any expenses incurred by their host.

DATE 4/27/77 I HAVE READ THE ABOVE
SIGNATURE 

CULFSTIKER 1

